



Government of the Virgin Islands

Department of
**PROPERTY AND
PROCUREMENT**

We will begin 5 minutes after the hour.
The meeting is being recorded.



Government of the Virgin Islands
Department of
**PROPERTY AND
PROCUREMENT**



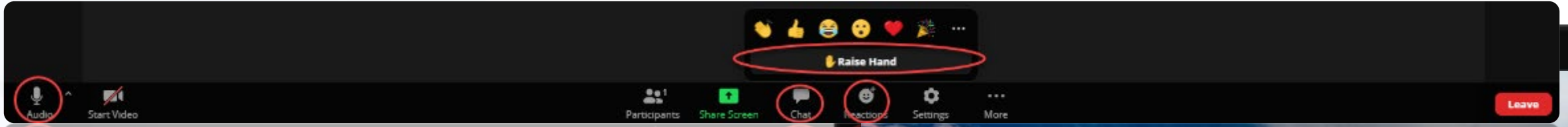
GVIBUY
Department of Property & Procurement

GVIBUY Virtual Vendor Forum

FEBRUARY 15, 2022

Today's Agenda

- Forum Guidelines
- Introductions
- Commissioner's Welcome Message
- Who is Periscope Holdings, Inc.?
- GVIBUY Initiative Overview
- System Demo
- Vendor Resources
- Q&A



FORUM GUIDELINES

Rules of the Virtual Road

- Meeting will be recorded
- Your line is automatically muted
- A dedicated Q&A time is provided at the end of the meeting. We will pause for questions at various points before then.
- Ask Questions in Chat
- Please use the Raise Hand feature to ask questions verbally during Q&A.
- This PowerPoint deck, Q&A, and a recording of the meeting will be posted to the GVIBUY Project Information Site.



Introductions

Department of Property & Procurement (DPP)

Commissioner Anthony D. Thomas, GVIBUY Business Sponsor

Agencies of the Government

Office of the Governor

Members of the Legislature

Periscope Holdings, Inc.

Chuck Pukmel, Senior Project Manager

The Vendor Community



WELCOME MESSAGE

Commissioner Anthony D. Thomas



Welcoming the vendor community as a strategic partner and ally in the transformation of government procurement in the Virgin Islands.



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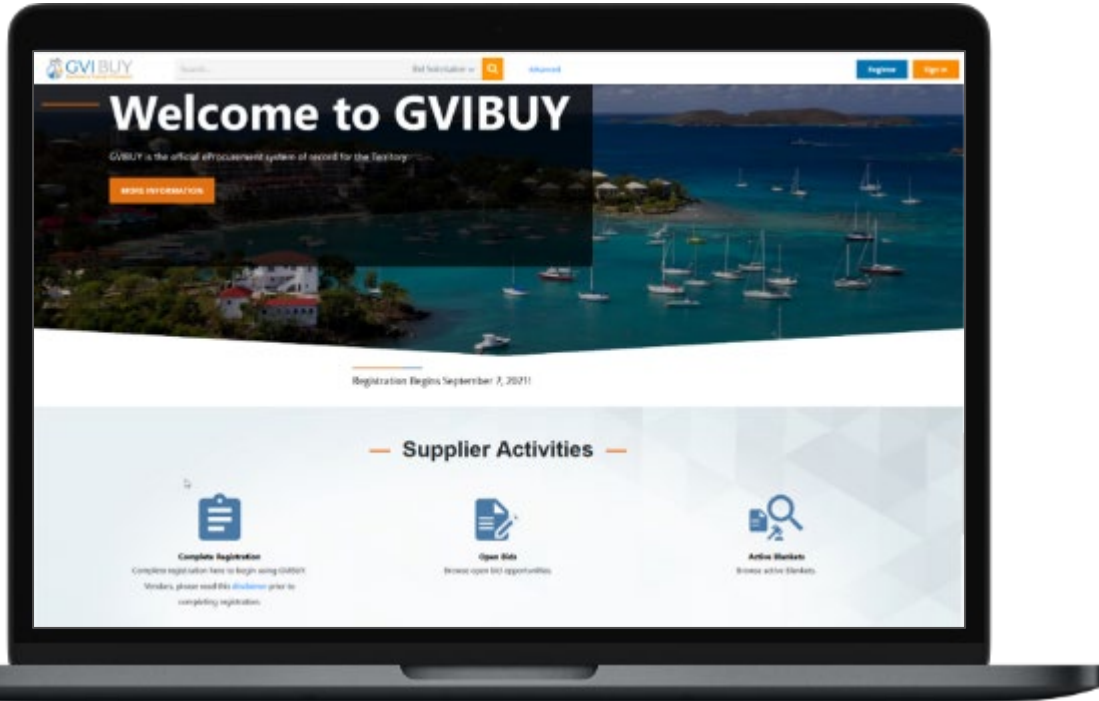
What is GVIBUY?

GVIBUY is a new cloud-based eProcurement system being implemented by DPP.

This comprehensive procure-to-pay system will transform the procurement and purchasing processes for GVI executive branch agencies and empower suppliers to do business with the Territory more efficiently.



The Future of eProcurement in the Territory



One centralized system, where Vendors and Agencies will interact directly, consolidating all procurement, contract management and purchasing functions.

- Bid Solicitations will be issued and awarded in GVIBUY
- Contracts will be executed and eSigned in GVIBUY
- Contracts will be managed within GVIBUY
- Electronic Purchase Orders will be issued by GVIBUY
- **Vendors will:**
 - Be electronically notified of Bid Solicitations
 - Acknowledge and respond to Bid Solicitations
 - Be electronically notified of Purchase Orders
 - Acknowledge and respond to Purchase Orders
 - Submit electronic Invoices for goods and services purchased via GVIBUY
- Vendor Invoices will be reviewed and approved by Government Agencies within GVIBUY
- Bids, Contracts and Purchase Orders will be publicly viewable and searchable

VENDOR BENEFITS

Key Benefits and Outcomes for Vendors



Opportunity

More opportunities for business with the government

Competition

A level playing field and equal visibility for all

Communication

Simplified, expedited interactions with agency purchasers

Transparency

Public visibility to all transactions ensures fairness for all

Savings

Reduced cycle time and increased efficiencies

GVIBUY Project Goals



“Integrate a solution capable of tying together all related functions that will foster greater productivity, efficiency, and transparency through best practices...”

- Implement an eProcurement solution that all Departments & Vendors can easily use
- Enable direct interactions between Vendors and Agencies in one centralized portal
- Increase business opportunities for all vendors who do business with the Government
- Increase efficiencies and eliminate paper-based processes
- Enable access to reliable and robust contract utilization and spend data
- Integration with GVI systems to ensure accuracy and eliminate duplicate entry

Project Timeline

A project team consisting of Subject Matter Experts from DPP and various Agencies of the Government have been working on the design and configuration of GVIBUY since May of 2021. The Territory is now preparing to implement Phase I functionality: Bid Solicitation and Contract Lifecycle Management



Who is Periscope Holdings, Inc.?



Alaska



Arkansas



Illinois



Massachusetts



MMCAP



Nevada



New Jersey



Oregon



Texas Agencies



US Virgin Islands

Founded in

2001

9 States 1 US Territory

1000+ Local Agencies & Special Districts

500k+ Suppliers

PURPOSE DRIVEN

“Eradicate Waste to Maximize the Value of Every Dollar Spent”



- We are more than a tech company; we are the public procurement experts driven by our purpose.
- Founded in 2001 – today we have more public sector clients than any other eProcurement provider with 9 states, and over 1000 cities, counties local agencies and special districts.
- Our staff consist of former state procurement directors and a host of individuals with public policy expertise. We are the only provider who has done full eProcurement at the state level. We have agency experience – not just central procurement experience.

Periscope Solutions



A background image showing a business meeting. Several people are seated around a table, looking at documents and laptops. One person in the foreground is writing on a document with a pen. The scene is dimly lit, with a warm, orange glow from a window or light source in the background.

System Demo

Bid Solicitation Notifications in GVIBUY

NOTIFICATIONS IN GVIBUY

Bid Solicitation Email Notifications

The image shows a screenshot of an email interface. At the top, there is a menu bar with 'File', 'Message', and a search icon. Below the menu bar is a toolbar with various icons for actions like Ignore, Delete, Archive, Reply, Forward, Meeting, Share to Teams, Read Aloud, Immersive Reader, Translate, and Zoom. The main content of the email is as follows:

Bid Notification - Bid # BD-22-600-6001-134, IFB for the purchase and Delivery of 12" Diameter, 80 Grit Aluminum Oxide Adhesive Sanding Discs for

N noreply@buyspeed.com
To

A formal bid notification has been sent to you by GVIBUY TEST.

To respond online, you need your company's user name and login ID. Go to the GVIBUY TEST site at <https://gibuy-test.com/external/bids>. Enter your login and password information to sign page. All formal bids can be accessed by clicking on Bids, then Open Bids.

The information from the request is below:

Bid Number: BD-22-600-6001-134
Description: IFB for the purchase and Delivery of 12" Diameter, 80 Grit Aluminum Oxide Adhesive Sanding Discs for
Opening Date/Time: 02/18/2022 12:00:00 AM
Available Date/Time: 02/14/2022 09:29:49 PM

Thank you for your participation. External bid URL : <https://gibuy-test.com/external/bids>

Use this link to log on to GVIBUY TEST: <https://gibuy-test.com/external/bids>

READINESS

How We'll Keep Vendors informed

A Centralized
Information Portal

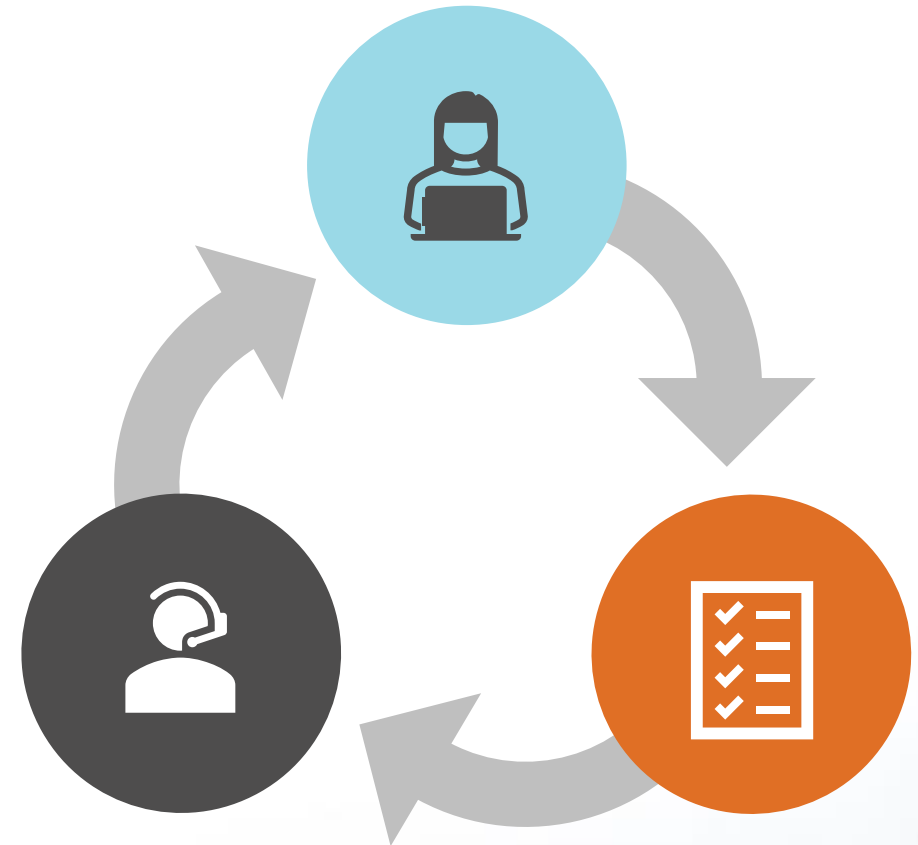
The Project Information Site will contain guidance for Vendors and Agencies.
periscopeholdings.com/gvibuy

User Guides for Key
Processes

User guides for key functions such as responding to Bid Solicitations.

Personalized Vendor
Support

The DPP Vendor Management Team is available for support at vendormanagement@dpp.vi.gov



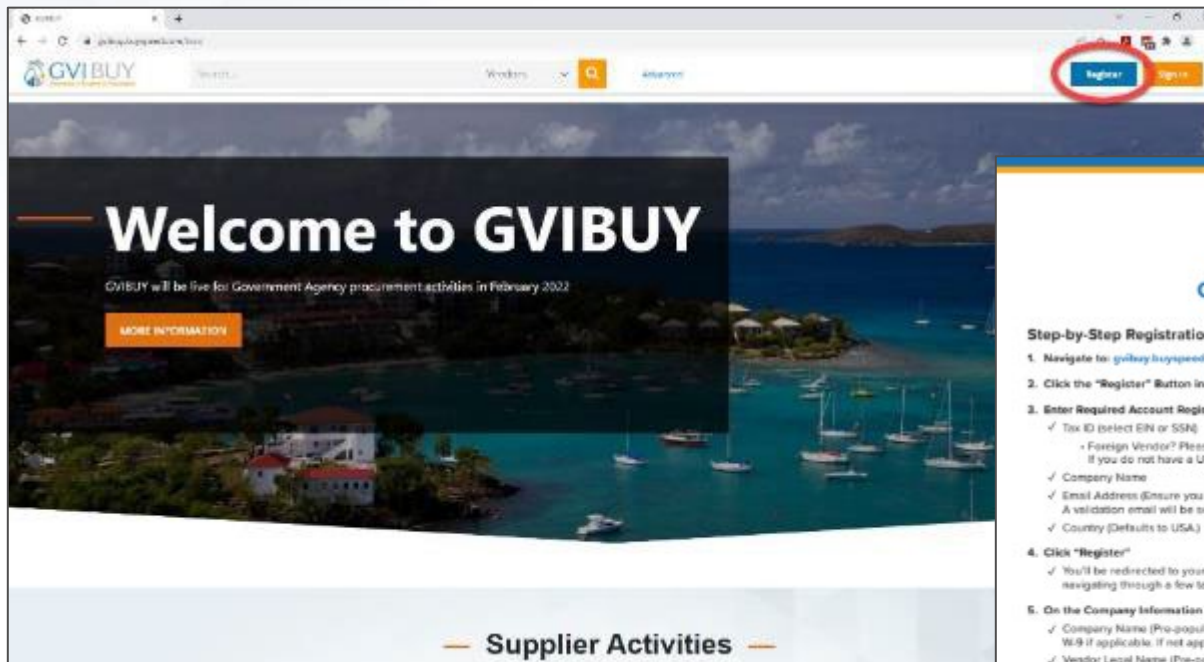
GVI BUY Registration


If you haven't yet registered, we encourage you to do so now.

Registration is free. There is no fee to use GVI BUY.

Registration in GVI BUY will be required to continue doing business with Agencies in the Executive Branch of Government

Onsite registration support is available by contacting vendormanagement@dpp.vi.gov





GVI BUY
Department of Property & Procurement

GVI BUY Supplier Registration Guide


Step-by-Step Registration:

1. Navigate to: gvi-buy-speed.com
2. Click the "Register" Button in the Top Right Corner of the Page
3. Enter Required Account Registration Information
 - ✓ Tax ID (Select EIN or SSN)
 - Foreign Vendor? Please enter your U.S. Tax ID.
 - If you do not have a U.S. Tax ID, enter your foreign Tax ID.
 - ✓ Company Name
 - ✓ Email Address (Ensure you can access this account during the registration process. A validation email will be sent to this address.)
 - ✓ Country (Defaults to USA.)
4. Click "Register"
 - ✓ You'll be redirected to your account setup screen. Finish your registration by navigating through a few tabs.
5. On the Company Information Tab, Validate or Enter
 - ✓ Company Name (Pre-populated from your earlier entry. Update to reflect line 2 of your W-9 if applicable. If not applicable leave as is.)
 - ✓ Vendor Legal Name (Pre-populated from your earlier entry. Make sure this field reflects line 1 on your W-9.)
 - ✓ Tax ID (Pre-populated from your earlier entry.)
 - ✓ Mailing Address
 - ✓ Company Email Address (Choose an appropriate valid email address. Bid opportunity notifications will be sent to this address. You can change/add email addresses after you are registered.)
 - ✓ **Note:** Do not address emergency supplier information at this time
6. On the Administrator Tab Enter
 - ✓ Administrative User Information (Company's point of contact and account administrator): Name, email, phone, user ID, and password (Additional users may be added after registration.)
 - ✓ Make sure the checkbox asking if you want to register for S20 is **NOT CHECKED**. You will be given an opportunity at a later point to get S20, but please do not sign up for it at this time to ensure your registration is set-up properly for the Government of the US Virgin Islands.


DON'T FORGET TO CLICK "SAVE & CONTINUE" AFTER EVERY STEP

In The Know

- Open Registration Begins September 7, 2021 and we are encouraging all current suppliers to complete their registration by October 8, 2021. New suppliers may register at any time.
- Going forward, suppliers must register in GVI BUY to receive bid solicitation and purchase order notices, respond to them and do business with the United States Virgin Islands.
- Need access for multiple users? No problem. Once the Seller Administrator's account is established, they can add additional users via "Manage Users on this Account."



Need help?
If you have any questions or need support, please email us at vendormanagement@dpp.vi.gov



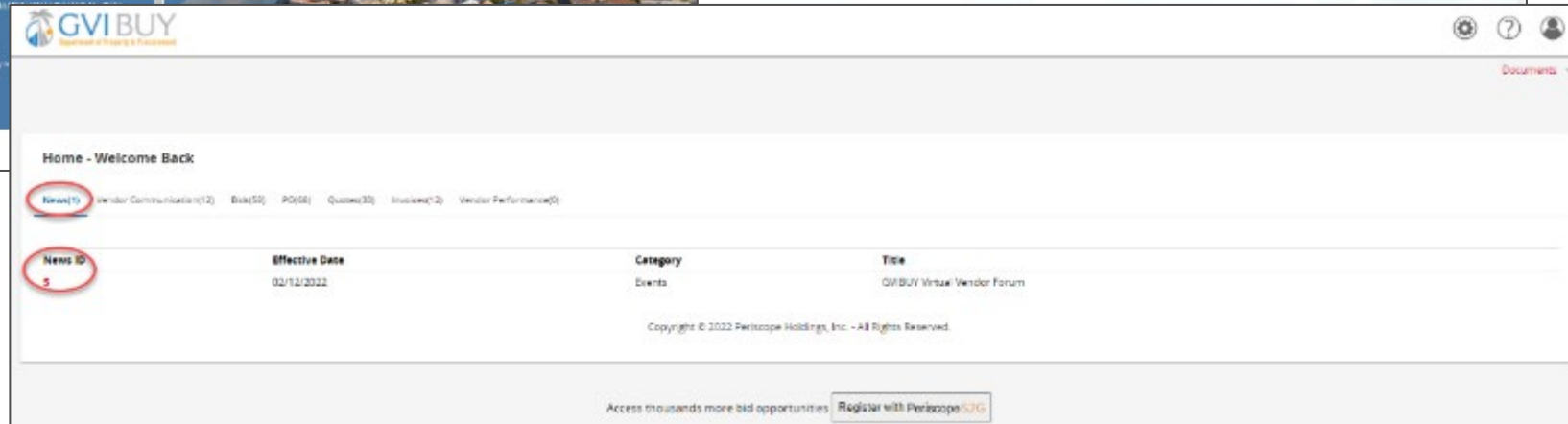
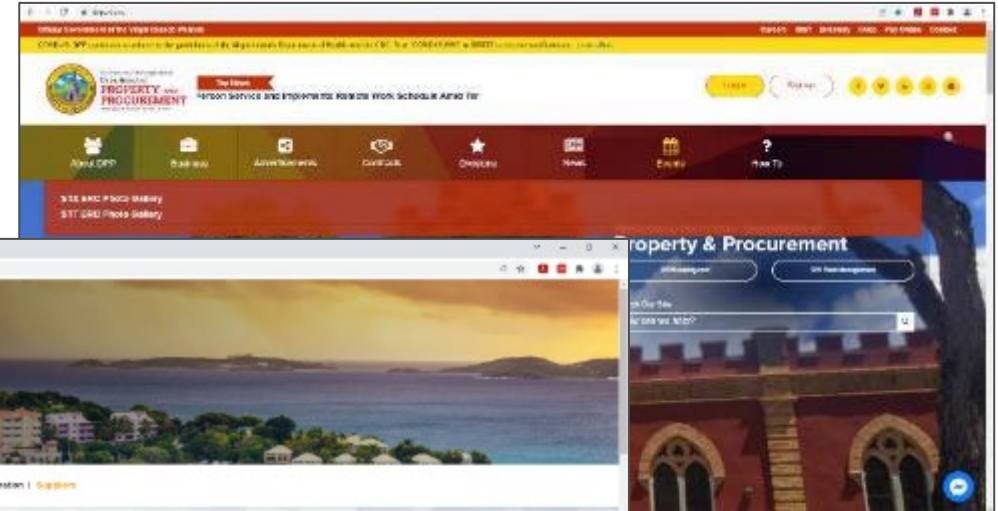
GVIBUY Project Information Website

- periscopeholdings.com/gvibuy
- Informational website about the project initiative
- Registration guides, user guides and up-to-date information
- Separate from the GVIBUY website: gvibuy.buyspeed.com



Where To Go For More Support and Information

- vendormanagement@dpp.vi.gov
- <https://dpp.vi.gov/>
- periscopeholdings.com/gvibuy
- gvibuy.buyspeed.com



Questions & Answers